



Public Works Supervisor Associate Certificate Program

INFR 1110 REGISTRATION Form

Personal Information:

Name: _____ PWSC #* _____

Phone (w) _____ (h) _____ E-MAIL: _____

Work Address: _____ City _____ PC _____

Home Address: _____ City _____ PC _____

INFR 1110

Feb 22—26, 2010

Kamloops Convention Centre
1250 Rogers Way, Kamloops BC
8:30 AM—5 PM

Accommodation available at :
Kamloops Towne Lodge
1250 Rogers Way, Kamloops BC
1-800-665-6674
(Quote PWABC Group Booking)

Register by:
Fax—1.888.812.7014
E—jaustin.djc@gmail.com

Method of Payment

____ PO # _____
____ Cheque enclosed made payable to
PWABC
____ Credit Card Type Visa MC
Card # _____ Expiry Date: _____

Name of Cardholder: _____

3-4 digit verification # on the back _____

Cost : \$1100 + GST

Includes all course materials,

INFR 1110 Public Works Institute I

Day 1 & 2 Intro to Leadership & Supervision
Topics include; Roles & Functions, Leadership Skills, Ethics, Conflict Resolution, Hiring & HR Issues, Motivation & Morale, Employee Training.

Day 3 AM Exam on Leadership & Supervision

Day 3, 4 & 5 Basics of Finance for PW Supervisors
Topics include; PW Accounting, Purchasing & Inventory, Financial Reporting, Sources of PW Financing, Life cycle cost Analysis, Financial Modeling & Forecasting, Setting User Rates, Budget Preparation.

Day 5 PM Exam on Basics of Finance

*please note your Public Works Supervisor Certificate # will be issued after you submit your registration