

## JOB POSTING

**POSITION:** Arbourist/Horticulturist; Public Works Department

**SALARY:** \$26.22 per hour; Schedule "B"; CUPE Local 2090

**HOURS OF WORK:** 40 hour work week or as per established schedule

### ESSENTIAL QUALIFICATIONS:

**EDUCATION:** Grade 12 Diploma or GED **(must provide proof)**

### LICENSES/CERTIFICATES/ DEGREES:

Valid Class 3 BC Driver's License with Air Endorsement **(must provide proof)**  
Clean Driver's Abstract **(must provide proof)**  
ISA Certified Arbourist **(must provide proof)**  
Certified tree risk assessor **(must provide proof)**  
Pesticide applicators certificate **(must provide proof)**

**EXPERIENCE:** 2 years experience in arbour care

### SPECIFIC SKILLS:

Knowledge of practices, methods, materials and equipment used for tree care, shrubs and flowers  
Leadership ability to effectively supervise staff  
Able to plan, schedule and coordinate deployment of manpower and equipment  
Effective human relations and communications skills, both written and oral  
Knowledge of computers and related software and general office equipment  
Loader Single and Tandem Axle Dump Trucks, Turf Maintenance Equipment  
Knowledge of municipal, provincial and federal standards

### SPECIAL REQUIREMENTS:

Ensure courtesy and tact is exercised in the exchange of routine information with other utility companies, City employees, Provincial Government Departments, contractors and the public  
Good working knowledge of WorkSafe BC Regulations and City Health and Safety Policy and procedures.  
Available and willing to work various shifts, schedules, weekends, and statutory holidays in accordance with the Collective Agreement  
Respond to emergency call out and undertake Disaster Service responsibilities as required  
Maintain interest in and keep up-to-date with arboriculture, horticulture and sports turf



**DUTIES:**

Under the direction of the Public Works Manager and normally reporting to the Parks Foreman, the Arbourist/Horticulturist participates in and supervises the work of Parks personnel engaged in tree pruning, tree removal and tree planting. Will also be required to maintain shrub beds, flower planting and maintenance.

The incumbent works with minimal supervision and a great deal of initiative while participating in and supervising the work of in-house and contract equipment operators, labourers, trades and specialty personnel as required, and coordinates tasks with other Public Works sections, City departments, contract personnel and volunteer groups.

**PREFERRED QUALIFICATIONS:**

**EXPERIENCE:**

5 years experience in arbour culture.

**SPECIFIC SKILLS:**

Basic knowledge of sports turf and usage, greenhouse crops, landscape design, installation of bedding shrubs, floral work and city weed/pest control.

Interested applicants are requested to submit a covering letter and resume prior to **4:00 pm, February 24, 2010**. Qualifications and experience must be outlined with verifications of education/certification attached. **Applications without these verifications attached will not be considered.** Forward applications, under confidential cover, to:

**Raeleen Manjak**  
**Human Resources Manager**  
**City of Cranbrook**  
**40 10 Avenue South, Cranbrook, BC V1C 2M8**  
**email: WORD or PDF FORMAT ONLY: [manjak@cranbrook.ca](mailto:manjak@cranbrook.ca)**

We wish to express our appreciation to all applicants for their interest and effort in applying for this position. However, only candidates selected for an interview will be contacted.