



Create the city of tomorrow, today.



The City of Surrey is a place of innovative transformation and accelerated growth—where the future is limitless and possibilities are endless. If you are excited about helping to build the city of tomorrow—and you share our values of integrity, service, teamwork, innovation and community—join us, today.

Engineering Assistant 3

The Engineering Assistant is a senior technical, administrative and supervisory position providing support and assistance to senior staff in administrative responsibilities, and performing complex technical work related to the completion of a variety of City engineering activities and projects in a relevant area of civil engineering.

In this role, you will coordinate the detailed designs for and construction of the City's roads and transportation, water, sewer and drainage infrastructure. This role may also include: leading or technical review of detailed design plans contract documents and technical specifications, and projects; preparing RFP's and reports; stakeholder and community consultation; responding to and addressing citizens concerns; and managing Consultant assignments. You will review and approve Consultant and Contractor payments and exercise budget control. In addition you will work with internal staff and other City Departments as well as liaise with Consultants, Contractors, Utility Companies, and other agencies.

You have a broad range of civil infrastructure design and construction experience and are comfortable in managing the design and construction process and in developing solutions to existing problems. You are a team player who thrives in a challenging environment and possess excellent communication skills, both written and oral.

The successful candidate will have completion of a two-year diploma in Civil Engineering Technology from a recognized post-secondary institution and five years engineering experience with a demonstrated record of technical knowledge, skills and ability, and supervisory experience in the relevant areas of civil engineering and/or equivalent combination of training and experience and must have technical expertise applicable to the specific role. Municipal experience is an asset. Proficiency in the use of standard MS Office software is essential. A valid BC Driver's License with a safe driving record is required. This position requires completion of a Criminal Record Check.

To apply online, go to our website.
www.surreycareers.ca

integrity | service | teamwork | innovation | community

