



GENERAL MANAGER, ENGINEERING

We are a Regional District on the forefront of program development and service delivery in areas such as Regional Planning, Parks and Recreation, Environmental Planning – and Engineering Services. We're seeking a General Manager, Engineering, who shares our progressive approach, and who wants to work, live and prosper in the beautiful North Okanagan.

This exciting opportunity calls for responsibility for providing professional leadership and overall management, including staffing, policy development and day-to-day administration relative to the Engineering functions. Reporting to the Administrator, the General Manager, Engineering, is a member of the Senior Management Team and participates in development of strategic and corporate goals / objectives, business plans and budgets.

Duties and Responsibilities:

- Lead and coordinate activities within the Engineering Department, ensuring that services are provided in a safe, timely, efficient and cost-effective manner
- Formulate recommendations to the Regional Board and its Committees with respect to goals, objectives, policies and programs, budgets and business plans
- Prepare reports, briefs, plans and background documentation as required
- Facilitate a team approach within the Engineering Department, as well as corporately
- Manage projects by administering consultant and construction contracts, preparing estimates, monitoring project budgets and schedules and communicating with various regulatory agencies as necessary
- Ensure appropriate staffing levels for service delivery, review staff performance and provide updates to the Administrator on staffing issues and concerns
- Develop and monitor the departmental budget, and approve expenditures in designated divisions and for external operations
- Ensure that appropriate policies and procedures are in place with respect to development project reviews and referrals, development cost charges, latecomer agreements and other relevant engineering processes
- Represent the Regional District at the inter-governmental level, as requested
- Maintain harmonious working relationships with Regional District staff, elected officials, members of the business community and the general public
- Perform other duties as may be assigned from time to time

Knowledge, Skills and Abilities Required:

- Bachelor's degree in engineering (or equivalent)
- Ten (10) years of increasingly responsible management experience, preferably including experience in local or regional government
- Experience as a leader in management of staff and consultants
- Experience in project management and design
- Experience in the public consultation process
- Registration as a professional engineer with the Association of Professional Engineers and Geoscientists of BC is preferred

- Demonstrated ability to lead a team and develop staff
- Ability to deal effectively with elected officials and the public with tact and diplomacy
- Excellent communication skills, both verbal and written – particularly the ability to prepare written reports and make presentations
- Ability to analyze and interpret financial statements and statistical data
- Familiarity with the legislative, legal, strategic and technical framework associated with engineering services
- Project management and contract administration skills

Salary / Benefits:

This position offers an annual salary range of \$111,228.02 - \$122,936.22, along with a comprehensive benefits package.

**Applications, quoting Competition No. 10-02 will be accepted
until 4:00 p.m. on Friday, February 12, 2010 to:**

**Human Resources Officer
Regional District of North Okanagan
9848 Aberdeen Road, Coldstream, BC V1B 2K9
Fax: (250) 550-3723 e-mail: hr@rdno.ca**

Only short-listed candidates will be contacted. No telephone or e-mail enquiries please.